



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 3/14/2016 OPEN SESSION	
SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally W. Peters, Deputy Clerk/Administrative Assistant
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on approval of Minutes for February 22, 2016.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meeting.
IS THERE DOCUMENTATION	After approval, the minutes will be posted on the County website.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016
OPEN SESSION

SUBJECT	Vietnam War Commemoration Proclamation
DEPARTMENT & PERSON MAKING REQUEST	Janice Brazil, DAR Commemorative Events Chairperson Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 212
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on proclaiming March 29, 2016 as Welcome Home Vietnam Veterans Day in Kendall County.
REASON FOR AGENDA ITEM	To recognize, honor, and thank our nation's Vietnam veterans and their families for their service and sacrifice.
IS THERE DOCUMENTATION	The proclamation
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	The George W. Kendall Chapter of the National Society Daughters of the American Revolution is a commemorative partner of the United States of America Vietnam War Commemoration.



A Proclamation Commemoration of the Vietnam War

WHEREAS: Our Nation's Vietnam War Commemoration give us the opportunity for all to recognize, honor and thank our Vietnam Veterans and their families for their service and sacrifices during the Vietnam War from November 1, 1955 to May 15, 1975; and

WHEREAS: Over 9,000 organizations across America have joined with the Department of Defense as a Commemorative Partner to honor our Nation's Vietnam Veterans, including the George W. Kendall Chapter of the National Society Daughters of the American Revolution; and

WHEREAS: The freedoms and liberties we are blessed to enjoy are a direct result of the courage, devotion, and sacrifices of the members of the Armed Forces; and

WHEREAS: This commemoration includes nine million Americans, including 677 citizens of Kendall County, with approximately 7.2 million living today, and makes no distinction who served in-country, in-theater, or were stationed elsewhere during those twenty years—all answered the call of duty; and

WHEREAS: Veteran's Affairs Secretary Robert A. McDonald has designated March 29th, the last day that U.S. Troops were on ground in Vietnam, as a day to honor those who have "borne the battle" and to extend gratitude and appreciation to them and their families.

NOW, THEREFORE, I, Darrell L. Lux, County Judge of Kendall County, Texas, do hereby proclaim March 29, 2016 as WELCOME HOME VIETNAM VETERAN'S DAY in Kendall County.

Signed this 14th day of March 2016.

Darrel L. Lux
Kendall County Judge



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016 OPEN SESSION	
SUBJECT	Shriners Hospitals for Children Day
DEPARTMENT & PERSON MAKING REQUEST	Bob Easterling, President, Boerne Shrine Club Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 212
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on proclaiming March 19, 2016 as Shriners Hospitals for Children Day.
REASON FOR AGENDA ITEM	To recognize and honor the philanthropic cause and contribution of Shriners to Kendall County.
IS THERE DOCUMENTATION	The proclamation
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



Proclamation

Whereas, Shriners Hospitals for Children is a health care system dedicated to improving the lives of children under the age of 18 by providing innovative research, outstanding teaching programs, and specialty pediatric care in a family centered environment regardless of the patient's ability to pay and without regard to race, religion, or relationship to a Shriner; and,

Whereas, of the 22 Shriners Hospitals located throughout North America, 19 provide pediatric orthopedic care, four treat children with severe burns, three provide spinal cord injury rehabilitation, and nine correct cleft lips and palates; and,

Whereas, the Shriners Hospitals in Boston, Cincinnati, Galveston, and Sacramento treat children with acute burns; children needing plastic reconstructive or restorative surgery as a result of "healed" burns; children with severe scarring that results in immobile limbs; and children with scarring and deformity of the face; and,

Whereas, medical research at Shriners Hospitals for Children is having a strong, positive impact on the worldwide care and cure of children with orthopedic problems, severe burns, cleft lip and palate, and spinal cord injuries; and,

Whereas, since their conception more than one million children have been served by Shriners Hospitals; and that today Shriners and their Hospitals spend \$2 million a day treating 120,000 children per year for orthopedic and/or burn injuries and for correction of congenital deformities; and,

Whereas, Alzafar Shriners and the Boerne Shrine Club have endeared themselves to all the citizens of Kendall County through their philanthropic efforts, public service, and civic involvement;

Now, Therefore, I Darrel L. Lux, Kendall Country Judge, do hereby declare the 19th Day of March 2016, to be ***Shriners Hospitals for Children Day*** in honor of all Shriners and in recognition of their philanthropic cause and selfless contributions to all the Citizens of Kendall County, Texas.

The Honorable Darrel L. Lux
Kendall County Judge



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016
OPEN SESSION

SUBJECT	Market Days use of Courthouse Grounds
DEPARTMENT & PERSON MAKING REQUEST	David Querbach, Market Days Management Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the Lease Agreements with the Boerne Merchants Association to allow them the use of the Courthouse grounds for Market Days on June 10-12, 2016 and October 7-9, 2016.
REASON FOR AGENDA ITEM	To allow Market Days to continue their regularly scheduled event when the City of Boerne Main Plaza is not available.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Boerne Merchants Association and the public.
ADDITIONAL INFORMATION	Market Days will be allowed to set up on Friday, June 10th no earlier than 6:00 p.m. and on Friday, October 7th no earlier than 6:00 p.m.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016
OPEN SESSION

SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

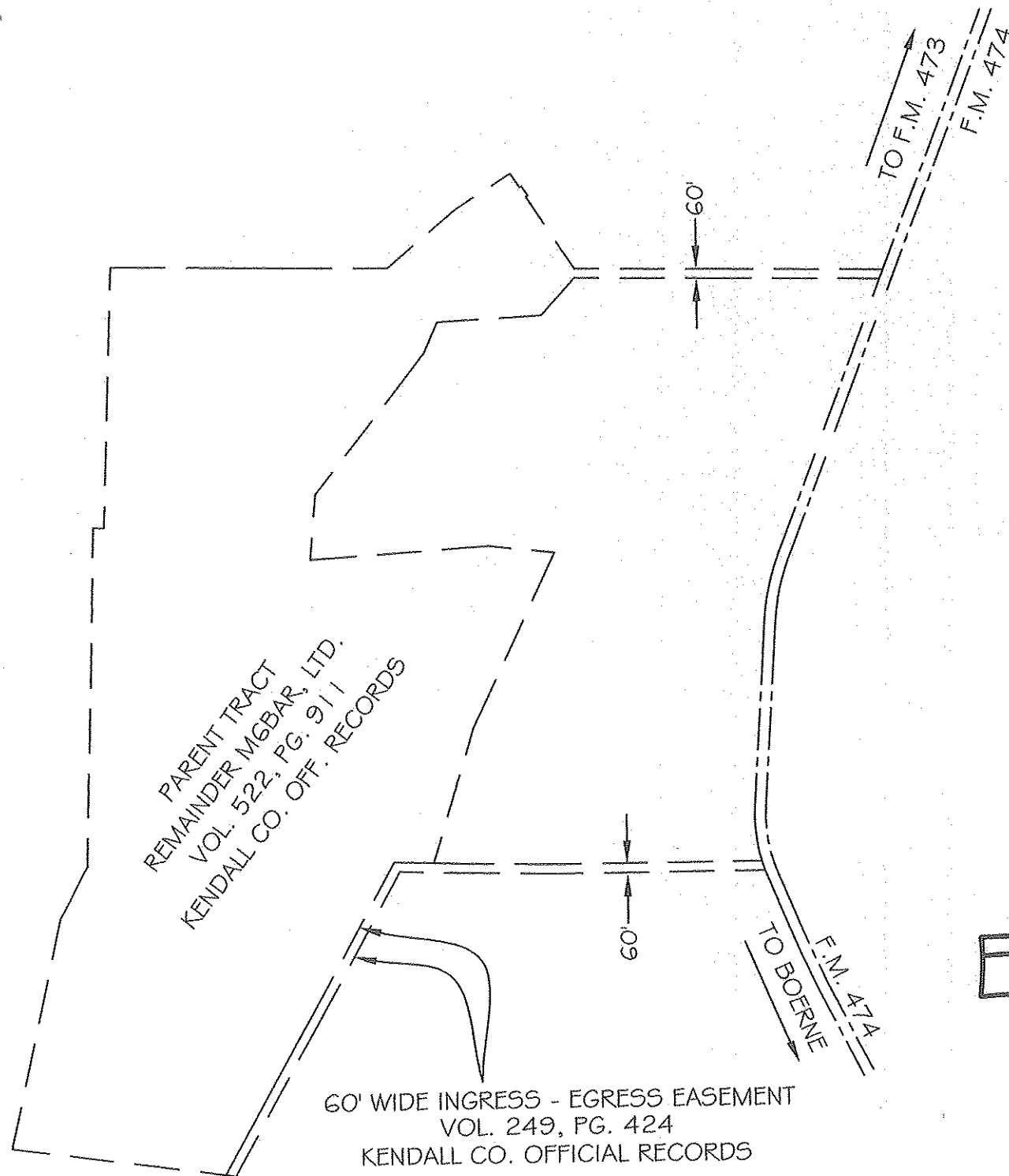
COMMISSIONER COURT DATE: 3/14/2016
OPEN SESSION

SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code).
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

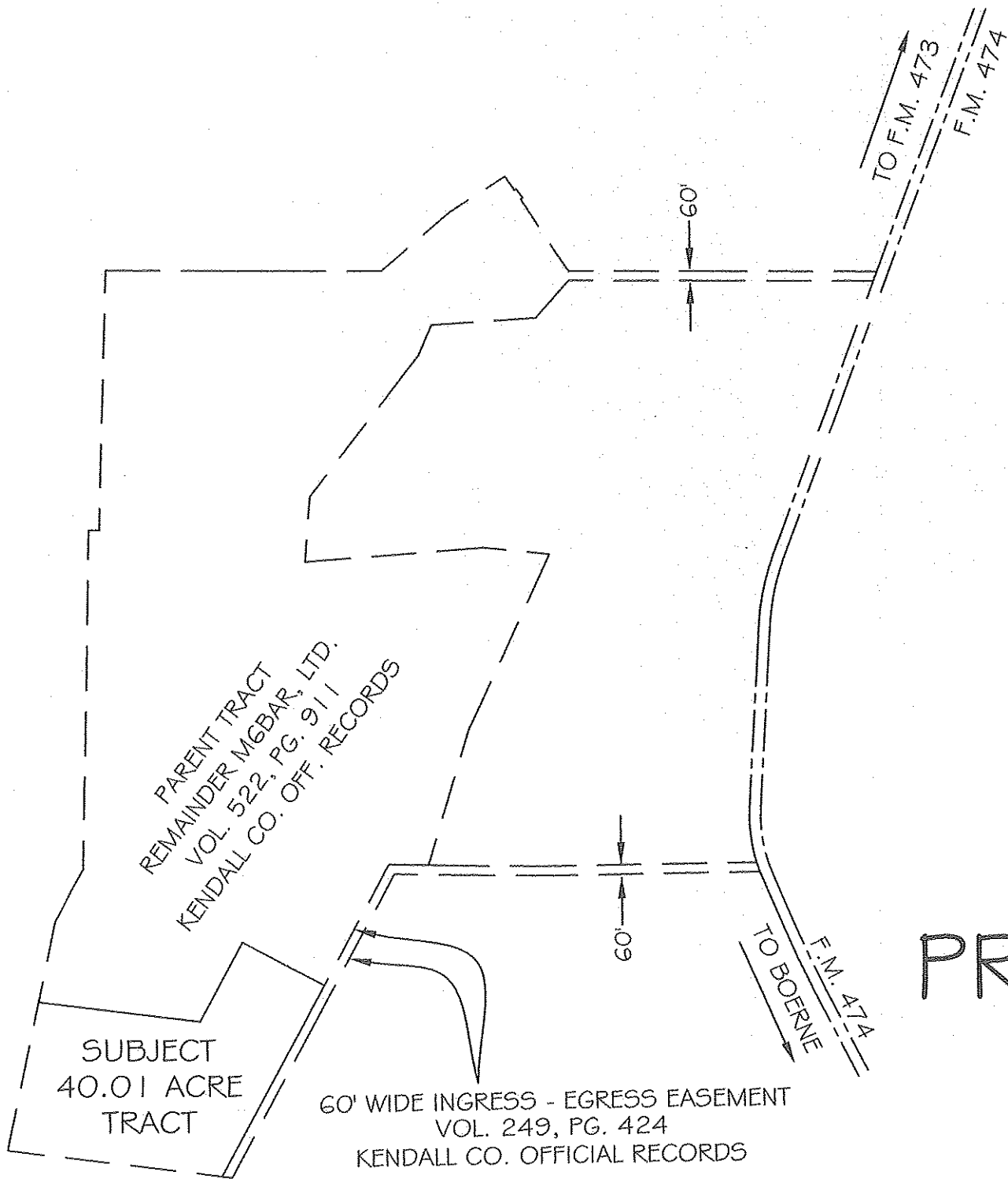


KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016 OPEN SESSION	
SUBJECT	Request for Relief - FM474
DEPARTMENT & PERSON MAKING REQUEST	Development Management - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a Request for Relief from Road Frontage and platting requirements in accordance to sections 101 and 102 of the Kendall County Development Rules and Regulations. The proposed division would create a \pm 40 acre tract out of a \pm 432 acre parent tract with access over a 60ft ingress egress easement. The purpose of the division is to comply with Lis Pendens, Cause No 09-159-CCL (M6 Bar LTD., Ray Ranzau)
REASON FOR AGENDA ITEM	request for relief from Road Frontage and platting requirements
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #3
ADDITIONAL INFORMATION	None



EXISTING



PROPOSED

AFFIDAVIT

THE STATE OF TEXAS

COUNTY OF KENDALL

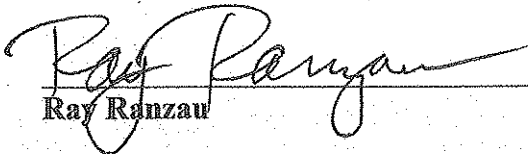
BEFORE ME, the undersigned authority, on this day personally appeared

Ray Ranzau, for M6BAR, Ltd., who duly sworn, deposes and says:

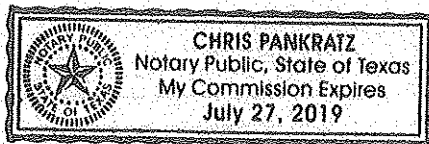
I certify that the 40 acre tract described by survey in exhibit "A" is being divided and sold to satisfy requirements defined in LIS PENDENS recorded in Volume 1463 Pages 237-251, Kendall County Official Records.

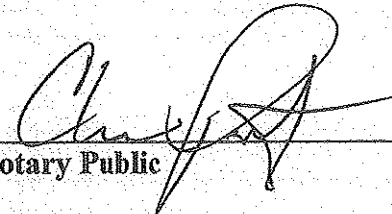
We further attest that the above information is true and correct.

Further affiant sayeth not.


Ray Ranzau

SUBSCRIBED AND SWORN to before me this the 15th day of FEBRUARY, 2016.

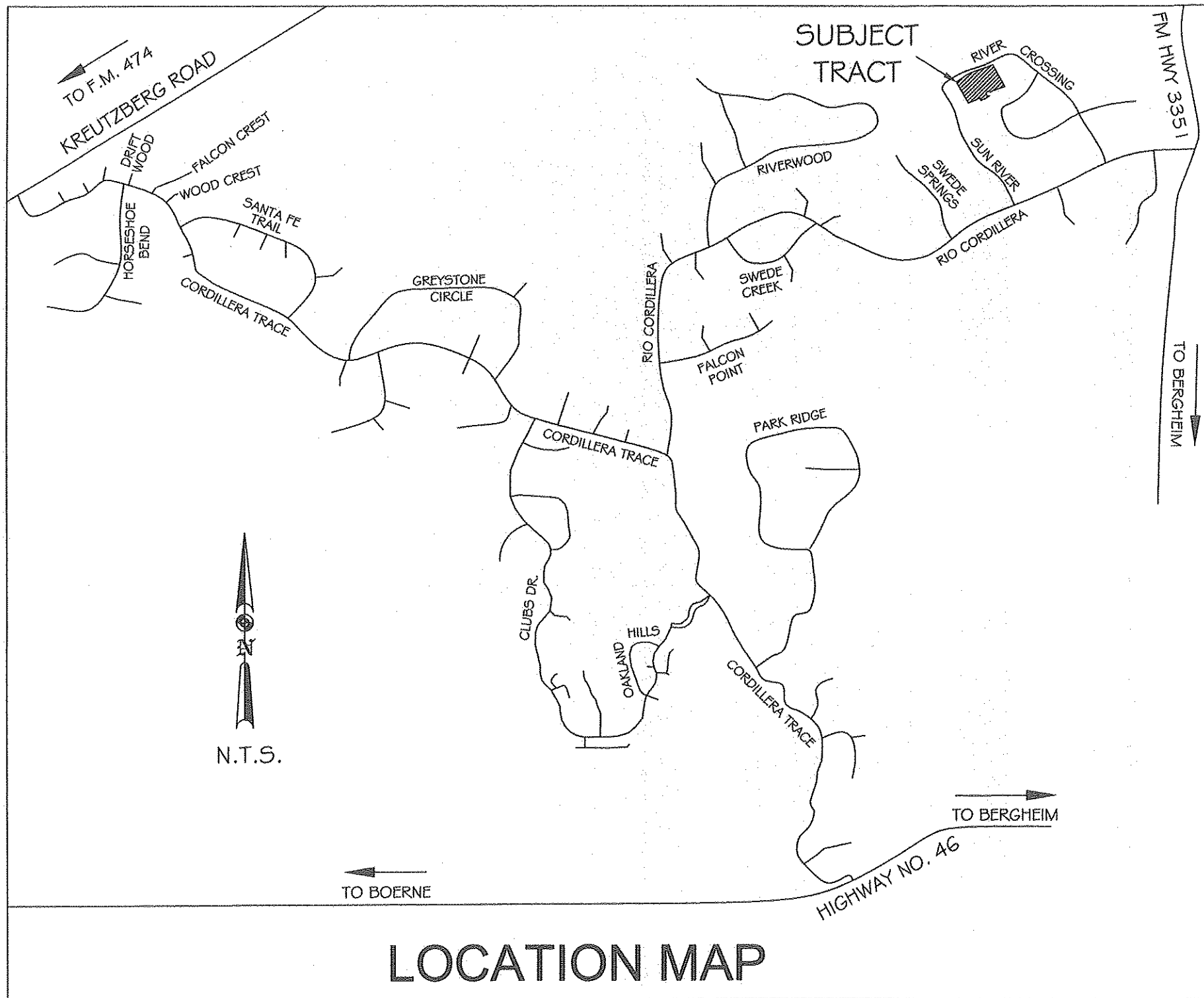


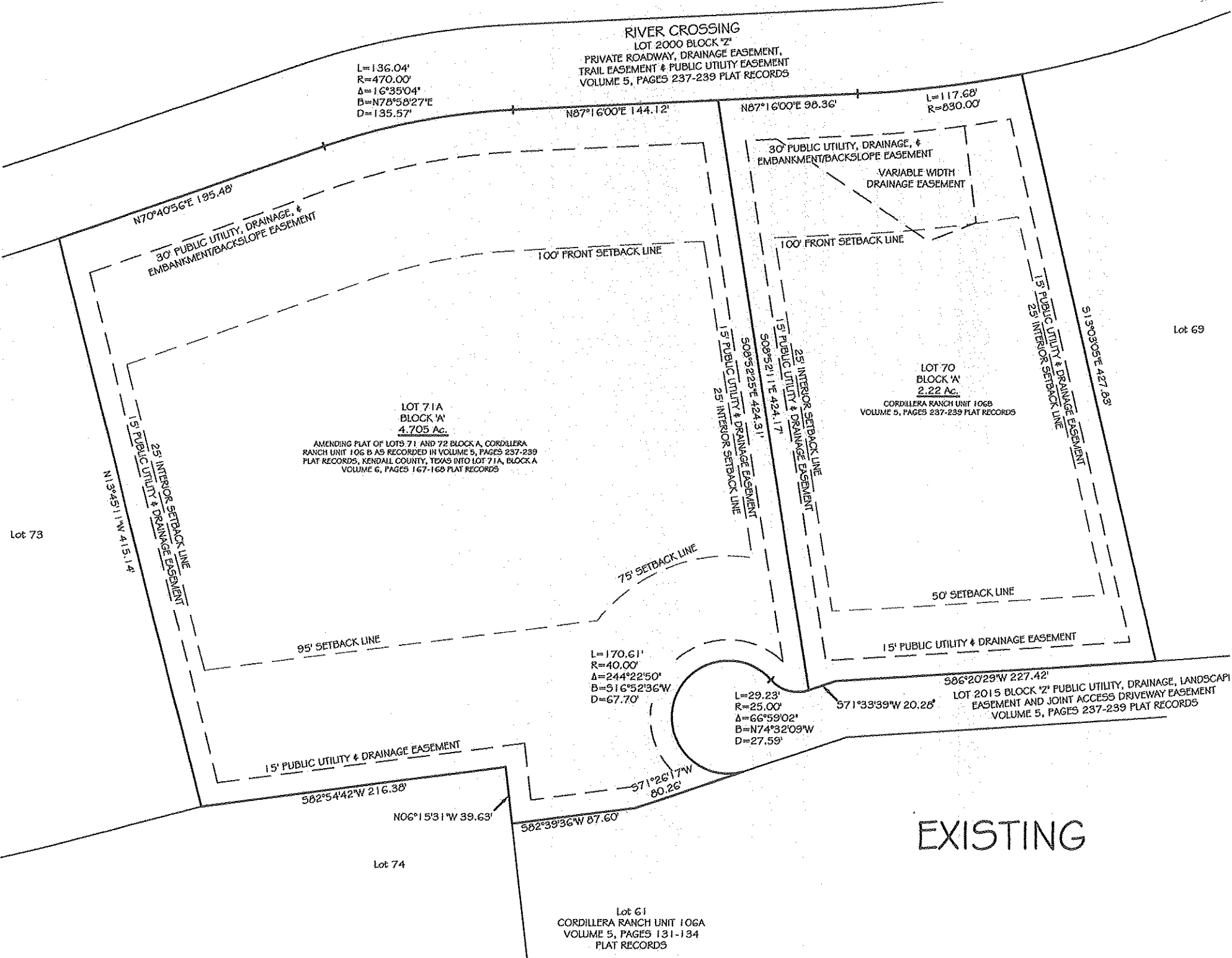

Notary Public

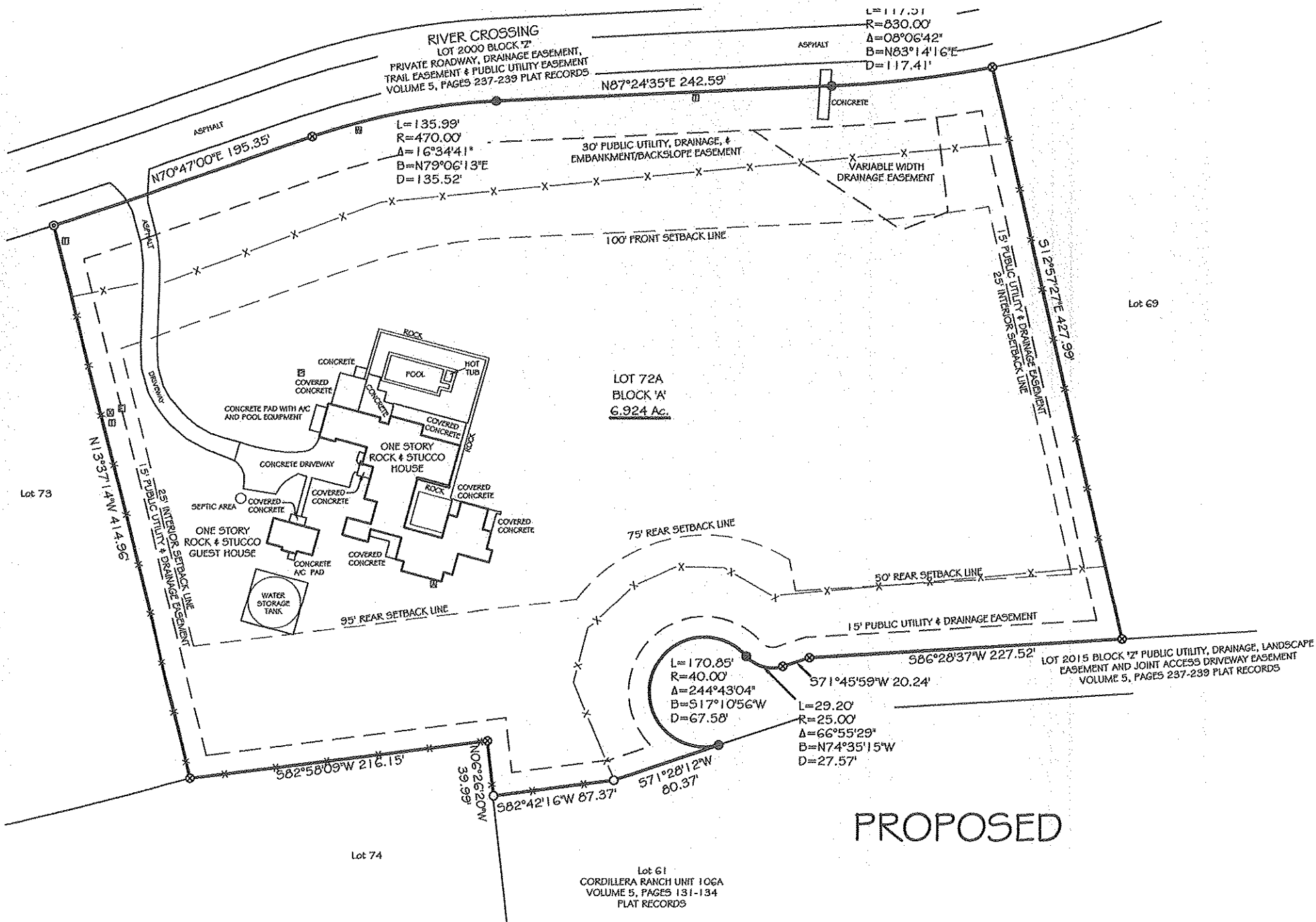


KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016 OPEN SESSION	
SUBJECT	Amending Plat Cordillera Ranch Unit 106B, Block A, Lots 70 & 71A
DEPARTMENT & PERSON MAKING REQUEST	Development Management - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on an Amending Plat Lots 70 and 71A Block A, Cordillera Ranch Unit 106B, Kendall County Texas in accordance to section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to combine Lots 70 and 71A into Lot 72A (Joseph Leslie Von Rosenberg & Sharon Brunner Von Rosenberg)
REASON FOR AGENDA ITEM	Combining 2 Lots into 1 Lot
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #2
ADDITIONAL INFORMATION	None









**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 3/14/2016 OPEN SESSION	
SUBJECT	Investment Report 1st Quarter FY 2016 (October, November and December 2015)
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve Investment Report for 1st Quarter FY 2016 (October, November and December 2015)
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 2256 of the Local Government Code, the Public Funds Investment Act, which requires quarterly reporting of the investment transactions for County funds to the Commissioners Court
IS THERE DOCUMENTATION	Yes, the report is located on the County website under Elected Officials, County Treasurer, once approved by Commissioners Court.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

Kendall County Investment Summary FY 2016

INTEREST ON INVESTMENTS

1st QTR Oct-Dec 2015 FY 2016

Total interest on Frost accounts	\$	61.59
Total interest on Logic Accounts	\$	10,330.76
Total interest on savings account	\$	151.23
Total interest on CD's	\$	2,452.73
TOTAL INTEREST	\$	12,996.31

TOTAL INVESTMENTS at QTR END

Total investments in Logic	\$	24,190,584.23
Total investment in Savings	\$	200,000.00
Total invesment in CD's	\$	1,550,000.00
TOTAL INVESTMENTS	\$	25,940,584.23

Investment report examined and approved by the Auditor's office

Corinna Speer

Date:

3-7-16

Investment report prepared by the Treasurer

Dheryl Spain

Date:

3-8-16

FROST BANK INTEREST FY 2016

1ST Qtr Oct-Dec FY 2016	Oct. Int	Nov. Int.	Dec. Int	Total Qtr Int Earned	
	0.01%	0.01%	0.01%		
Account Name					
General (10)	\$18.56	\$16.23	\$11.27	\$46.06	
Local (85)	\$0.02	\$0.02	\$0.02	\$0.06	
Federal (87)	\$1.70	\$1.63	\$1.62	\$4.95	
2007 Ltd Tax Ob Bond (62)	\$0.15	\$0.38	\$0.58	\$1.11	
2013 Unlim Tax Rd Bond (63)	\$0.40	\$0.98	\$1.48	\$2.86	
2014 Limit Tax Ref Bond (64)	\$0.34	\$0.82	\$1.28	\$2.44	
Herff Road Project (71)	\$1.44	\$1.40	\$1.27	\$4.11	
Trust Account (90)	\$0.00	\$0.00	\$0.00	\$0.00	
Total	\$22.61	\$21.46	\$17.52	\$61.59	

Logic FY 2016

1st Quarter FY 2016 Oct-Dec	Beginning Balance	Oct. Int. .1635%	Nov. Int. .1637%	Dec. Int. .2331%	Deposits	Withdrawals	Ending Qtr. Balance
General	\$12,152,280.29	\$1,721.72	\$2,521.48	\$4,047.86	\$9,000,000.00	\$1,050,000.00	\$20,110,571.35
Herff Road Project	\$2,370,200.45	\$293.91	\$240.63	\$281.54		\$1,100,000.00	\$1,271,016.53
Tobacco Settlement	\$61,693.52	\$8.57	\$8.28	\$12.20			\$61,722.57
2007 Lim Tax Obl	\$334,568.82	\$46.98	\$56.30	\$85.82	\$98,800.00		\$433,557.92
2013 Unlim Tax Rd Bd	\$11,141.74	\$6.28	\$38.07	\$65.38	\$319,000.00		\$330,251.47
2014 Lim Tax Ref Bond	\$202,897.92	\$35.81	\$62.65	\$99.63	\$300,000.00		\$503,096.01
Trust Account	\$1,479,670.73	\$205.49	\$199.08	\$293.08			\$1,480,368.38
TOTAL	\$16,612,453.47	\$2,318.76	\$3,126.49	\$4,885.51	\$9,717,800.00	\$2,150,000.00	\$24,190,584.23

**SAVINGS MONEY MARKET ACCOUNT
INVESTMENTS FY 2016**

1st Qtr FY 2016 Oct-Dec	ACCT NUMBER	INTEREST RATE	BEG. BALANCE	Oct-Dec. Int.	Deposit	ENDING BALANCE	
Centennial	32535	0.30%	\$200,000.00	\$151.23		\$200,000.00	
* Savings interest sent to the County							

CD INVESTMENT LIST

BANK NAME	ACCT NUMBER	AMOUNT	MATURITY DATE	INTEREST PAID BACK TO COUNTY	INTEREST RATE
Bank of Sonora	51143	\$250,000.00	1/3/2016	Qtr	0.40%
Blanco	20521	\$250,000.00	1/4/2016	Qtr	0.45%
Blanco	20647	\$250,000.00	5/27/2017	Qtr	0.65%
Centennial Bank (HCSB)	46027	\$50,000.00	11/4/2016	Qtr	0.70%
Hondo	50946	\$250,000.00	1/5/2017	Qtr	0.80%
Randolph Brooks	143831	\$250,000.00	1/9/2016	Monthly	0.76%
Security Service	9080	\$250,000.00	1/19/2016	Monthly	0.70%

CD Interest FY 2016

1st Qtr FY 2016 October-December					Total CD interest earned
BANK NAME	ACCT NUMBER	Oct. Int.	Nov. Int.	Dec. Int.	
Bank of Sonora	51143	\$ -	\$ -	\$ 252.05	\$ 252.05
Blanco	20521	\$ -	\$ -	\$ 283.56	\$ 283.56
Blanco	20647	\$ -	\$ 409.59	\$ -	\$ 409.59
Centennial	46027	\$ -	\$ 88.22	\$ -	\$ 88.22
Hondo	50946	\$ -	\$ 504.11	\$ -	\$ 504.11
Randolph Brooks	143831	\$ 161.37	\$ 156.16	\$ 161.37	\$ 478.90
Security Service	9080	\$ 143.83	\$ 148.63	\$ 143.84	\$ 436.30
				Total Int	\$ 2,452.73



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016 OPEN SESSION	
SUBJECT	Cash Summary December 2015
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve cash summary for December 2015
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 114.026 of the Local Government Code, which requires regular reporting of financial transactions for the County funds to the Commissioners Court.
IS THERE DOCUMENTATION	Yes, the report is on the County website under Elected Officials, County Treasurer, once it is approved by Commissioners Court.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

KENDALL COUNTY SUMMARY OF CASH BALANCES
MONTH ENDING December 31, 2015

Funds	Beg Balance	Receipts (includes Journal Entries and Transfers In)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
10-General Fund	\$ (957,297.98)	\$ 2,532,404.34	\$ 1,920,527.48	\$ (345,421.12)
11-Road & Bridge	\$ 91,809.05	\$ 25,590.63	\$ 57,895.49	\$ 59,504.19
12-EMS Donations	\$ 25,516.13	\$ 100.00	\$ 4,894.96	\$ 20,721.17
13-Courthouse Security	\$ 127,609.25	\$ 1,569.63	\$ 138.78	\$ 129,040.10
14-Animal Facility Donations	\$ 14,038.17	\$ 600.99	\$ 397.50	\$ 14,241.66
15-Lateral Road & Bridge	\$ 155,847.60	\$ -	\$ -	\$ 155,847.60
16-Court Reporter Service	\$ 55,541.82	\$ 659.37	\$ 1,312.45	\$ 54,888.74
17-Attorney-Hot Check	\$ 22,085.03	\$ 128.40	\$ -	\$ 22,213.43
19-Records Mgmt (County Clerk)	\$ 365,900.07	\$ 7,669.65	\$ -	\$ 373,569.72
20-Law Library	\$ 16,616.42	\$ 1,538.54	\$ 2,541.90	\$ 15,613.06
21-Justice Court Technology	\$ 8,862.71	\$ 726.84	\$ -	\$ 9,589.55
22-Justice Court Building Security	\$ 20,634.97	\$ 180.59	\$ -	\$ 20,815.56
23-County & District Technology	\$ 8,290.90	\$ 198.63	\$ -	\$ 8,489.53
24-Alternative Dispute Resolution	\$ 4,483.69	\$ 714.37	\$ -	\$ 5,198.06
25-District Clerk Records Mgmt	\$ 62,983.07	\$ 1,109.31	\$ -	\$ 64,092.38
26-County Clerk Rec. Archive Fund	\$ 161,620.62	\$ 7,389.69	\$ -	\$ 169,010.31
27-Vital Statistics Records	\$ 1,155.00	\$ 32.00	\$ -	\$ 1,187.00
28-Pre-Trial Intervention	\$ 11,318.00	\$ 6.00	\$ -	\$ 11,324.00
29-LEOSE Training	\$ 41,283.14	\$ -	\$ 150.00	\$ 41,133.14
33-Juv Probation-State Grant	\$ (50,849.11)	\$ -	\$ 19,492.41	\$ (70,341.52)
34-Juv Probation Title IV E	\$ 83,171.67	\$ 99.98	\$ 279.49	\$ 82,992.16
35-Juvenile Probation	\$ (18,469.49)	\$ 32.00	\$ 8,149.65	\$ (26,587.14)
41-MVDIT Interest	\$ 629.38	\$ -	\$ -	\$ 629.38
42-Election Services Contract Fund	\$ 19,490.46	\$ -	\$ -	\$ 19,490.46
50-Crime Victims Grant	\$ (25,995.39)	\$ -	\$ 15,040.06	\$ (41,035.45)
80-Tobacco Settlement	\$ 26,553.36	\$ -	\$ 25,864.09	\$ 689.27
81-Historical Commission	\$ 11,516.85	\$ -	\$ -	\$ 11,516.85
84-Abandoned Vehicles	\$ 4,952.75	\$ -	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 189,552.22	\$ 28,311.70	\$ 560.00	\$ 217,303.92

KENDALL COUNTY SUMMARY OF CASH BALANCES
FOR MONTH ENDING December 31, 2015

Funds	Beg Balance	Receipts (includes Journal Entries and Transfers In)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
62-Series 2007 Lim. Tax Gen	\$ 55,285.15	\$ 24,635.67	\$ -	\$ 79,920.82
63-Series 2013 UnLimited Tax Road Bond	\$ 156,152.88	\$ 72,170.27	\$ -	\$ 228,323.15
64-Series 2014 Limited Tax Refunding	\$ 134,915.07	\$ 61,830.87	\$ -	\$ 196,745.94
71-Herff Road Project	\$ 179,282.65	\$ 450,001.27	\$ 487,807.01	\$ 141,476.91
85-Local S.O. Forfeiture	\$ 2,477.86	\$ 0.02	\$ -	\$ 2,477.88
87-Federal S.O. Forfeiture	\$ 212,465.91	\$ 1.62	\$ 3,464.45	\$ 209,003.08
90-Trust Account	\$ 527.95	\$ -	\$ -	\$ 527.95
96-Public Grants	\$ 80.85	\$ -	\$ -	\$ 80.85

Examined and Approved by Auditor's Office

Corinna Speer

Date

2-24-16



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016 OPEN SESSION	
SUBJECT	Use of Other Capital Outlay Funds
DEPARTMENT & PERSON MAKING REQUEST	Facilities Manager Robert Kinsey
PHONE # OR EXTENSION #	830-431-0618 or ext. 380
TIME NEEDED FOR PRESENTATION	5 min.
WORDING OF AGENDA ITEM	Consideration and action on using Other Capital Outlay funds to purchase benches outside the two courtrooms on the 2nd floor of the Courthouse.
REASON FOR AGENDA ITEM	When the public is called for jury duty there is not enough seating outside the courtrooms where the public must wait before being called to enter the courtroom.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 3/14/2016 OPEN SESSION	
SUBJECT	Asbestos Abatement at Historic Jail
DEPARTMENT & PERSON MAKING REQUEST	Robert Kinsey, Facilities Manager
PHONE # OR EXTENSION #	830-413-0618
TIME NEEDED FOR PRESENTATION	5 min.
WORDING OF AGENDA ITEM	Consideration and action concerning proceeding with asbestos abatement at the Historic Jail.
REASON FOR AGENDA ITEM	Asbestos abatement
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Historic Jail
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016
OPEN SESSION

SUBJECT	Job Description
DEPARTMENT & PERSON MAKING REQUEST	Juanita Espino, Human Resources Director
PHONE # OR EXTENSION #	830-249-9343 ext 600
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the job description for 4-H Program Assistant.
REASON FOR AGENDA ITEM	New position
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	No

KENDALL COUNTY CLASS SPECIFICATION

4-H PROGRAM ASSISTANT

Grade: 8

GENERAL SUMMARY

Under general supervision of the AgriLife Extension Agents, the 4-H Program Assistant will assist in planning, implementing, and reporting accomplishments and results of Kendall County 4-H and other youth educational programs. This position requires the ability to plan, establish program priorities, and work both individually and in a team environment. This position also requires work on a county-wide basis along with the local Extension faculty.

This position requires periodic night meetings, some weekend work, attendance at occasional out-of-county meetings, a valid driver's license, automobile liability insurance, and a personal vehicle for travel connected with official duties. A specified travel allowance will be provided.

EXAMPLES OF ESSENTIAL FUNCTIONS

Duties may include but are not limited to the following:

Develop needed plans with supervising agents, including plan for recruitment of volunteers, training, records and reports.

Make a monthly work plan with the guidance of the supervising agents; and notifies supervising agent of changes.

Plan with the agents for literature and other materials needed for conducting the 4-H programs with volunteers.

Assist agents with programs for reaching out to Kendall County youth.

Participate in conferences with the Extension staff.

Work with community resource people in reaching target audiences and target areas.

Identify prospective new volunteer 4-H leaders by visiting with responsible community persons and recruit leaders through personal visits and organized groups.

Visit leaders and give follow-up instructions as well as literature and materials needed to help them carry out responsibilities.

Assist volunteer leaders to keep required records and reports.

4-H Program Assistant Class Specification
KENDALL COUNTY

Assist supervising agents with arranging meetings, teaching, achievement events and other activities.

Work with supervising agents on records and reports kept by volunteers to determine program needs and accomplishments.

Assist supervising agents in compiling reports and records as needed.

Submit monthly contact sheets to supervising agent.

Participate in training designed for the 4-H Program Assistant at county, district and state levels, subject to preapproval by supervising agent.

Keep informed on the Equal Employment Opportunity program of the Texas A&M AgriLife Extension. Complies with the provisions of the Title VII of the Civil Rights Act of 1964, Title IX of the Higher Education Act of 1972, the Affirmative Action Plan of Texas A&M AgriLife Extension and the Americans with Disabilities Act Amended Act.

Participate in performance review with supervisor and other agents.

Follow through in making needed improvements.

RELATIONSHIPS

The 4-H Program Assistant works under the supervision of the Kendall County Extension Agent who has been designated as the 4-H Coordinator. Assist the Kendall County Extension staff in implementing additional 4-H programs for youth.

EXPERIENCE AND TRAINING

High school diploma or GED. College degree preferred.

LICENSES AND CERTIFICATIONS

No licenses or certifications required for this position.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Modern office procedures and equipment.
- Computer equipment functions.
- Correct English usage and grammar.

4-H Program Assistant Class Specification
KENDALL COUNTY

- Computer competency in Word, spreadsheets, Quicken, and other applications.

Ability to:

- Learn the educational, cultural, and socioeconomic needs of the people in Kendall County and have the desire to and ability to work with people of diverse backgrounds.
- Establish effective working relationships with other Extension faculty members to conduct the total 4-H Extension programs.
- Possess the character and personality traits to merit a position of public trust.
- Have the potential or skilled to be an effective teacher of youth and adults using a variety of teaching methods.
- Communicate effectively both orally and in writing.
- Work with low-income youth and adults in 4-H and related areas.
- Demonstrate leadership potential for training other persons.
- Follow safe work practices including workplace safety policies and procedures.
- Walk, stand, and sit.
- Exert light physical work in an office environment in a mainly sedentary position.

Kendall County is an Equal Opportunity Employer and maintains compliance with the Americans with Disabilities Act by providing reasonable accommodations to qualified individuals and employees with disabilities.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016 OPEN SESSION	
SUBJECT	Employee Retirement System
DEPARTMENT & PERSON MAKING REQUEST	Juanita Espino, Human Resources Director
PHONE # OR EXTENSION #	830-249-9343 ext 600
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Discussion and action to allow Texas County and District Retirement System representatives to conduct group presentations and individual counseling sessions to employees.
REASON FOR AGENDA ITEM	Provide employees with the information to prepare for retirement.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	County employees
ADDITIONAL INFORMATION	No



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 3/14/2016
OPEN SESSION**

SUBJECT	Host Site Joshua Springs Park and Preserve
DEPARTMENT & PERSON MAKING REQUEST	Richard Tobolka, Parks Director
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on authorizing the County Attorney to finalize a Volunteer Host Site Application for Joshua Springs Park and Preserve and authorization for the Parks Department to proceed with filling the Host Site Position.
REASON FOR AGENDA ITEM	Host Site Position for Joshua Springs Park and Preserve
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Joshua Springs Park and Preserve
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016
OPEN SESSION

SUBJECT	Ring Mountain Event Center Contract
DEPARTMENT & PERSON MAKING REQUEST	Richard Tobolka, Parks Director
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action concerning amendments to the Rental Use Agreement and Reservation application for Ring Mountain Event Center at Joshua Springs Park and Preserve.
REASON FOR AGENDA ITEM	Bartender for Ring Mountain Events Center
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Ring Mountain Event Center at Joshua Springs Park and Preserve
ADDITIONAL INFORMATION	The purpose of the amendment is to require a Texas Alcohol and Beverage Commission (TABC) licensed Bartender serve all alcoholic beverage at scheduled events.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016 OPEN SESSION	
SUBJECT	Kreutzberg Canyon Natural Area
DEPARTMENT & PERSON MAKING REQUEST	Richard Tobolka, Parks Director
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action concerning an agreement between Kendall County and Kendall County Partnership for Parks, Inc (KCPP) concerning use of facilities (existing house) at Kreutzberg Canyon Natural Area.
REASON FOR AGENDA ITEM	KCPP would like to use the existing structure for an office, administration, training, staging events, etc. KCPP is an independent non-profit organization (501)(3)(c) supporting the Kendall County Parks System.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kreutzberg Canyon Natural Area and KCPP
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 3/14/2016
OPEN SESSION

SUBJECT	Interlocal Government Agreement
DEPARTMENT & PERSON MAKING REQUEST	Al Auxier, Sheriff
PHONE # OR EXTENSION #	830-249-9721 ext. 128
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve Interlocal Government Agreement to Share Total Work Station.
REASON FOR AGENDA ITEM	To share cost and use of a total work station with the Boerne Police Department.
IS THERE DOCUMENTATION	yes
WHO WILL THIS AFFECT?	Citizens of Kendall County including City of Boerne in allowing the creation of forensic maps of crime scenes used to prosecute criminal cases.
ADDITIONAL INFORMATION	The Kendall County Sheriff's Office will be responsible for \$9,146.00 to be paid out of asset forfeiture funds.

**STATE OF TEXAS
KENDALL COUNTY**

**INTERLOCAL GOVERNMENT AGREEMENT
TO SHARE TOTAL WORK STATION**

This Interlocal Agreement is entered into on the _____ day of _____, 2016 between the City of Boerne, herein called the "City," and Kendall County, herein called the "County", pursuant to the authorization granted in Chapter 791, Texas Government Code.

WHEREAS, the Interlocal Cooperation Act gives counties and cities the authority to contract with other governmental entities concerning police protection, prisoner detention and other related services;

WHEREAS, City and County both desire to utilize the Total Work Station product to allow both entities to diagram crime and accident scenes using GPS coordinates;

WHEREAS, the City obtained a 2015 Homeland Security Grant for the purchase of the Total Work Station product;

WHEREAS, the City was the sole recipient of the 2015 Homeland Security Grant in which the portion dedicated for the Total Work Station is \$15,900.00.

WHEREAS, the remaining monies due for the purchase of the Total Work Station is approximately EIGHTEEN THOUSAND TWO-HUNDRED and NINETY-TWO Dollars (\$18,292);

WHEREAS, the County is willing to split the remaining cost of the Total Work Station with the City in order to utilize said Total Work Station; in the amount of \$9,146.00 per entity.

WHEREAS, the Parties find that their cooperation in the matters contained in this Agreement will increase the efficiency and effectiveness of these governmental functions and services and, by entering into this Agreement pursuant to the authority granted by Chapter 791 of the Texas Government Code (the Interlocal Cooperation Act), will be a benefit to all the citizens; and

WHEREAS, City, acting by and through its duly elected governing body has determined that it would be of material benefit to the City and the County to split the remaining fees for the Total Work Station and jointly utilize same pursuant to the terms and conditions set forth herein.

NOW THEREFORE, be it resolved that the Commissioners Court of Kendall County and the City Council of the City of Boerne agree to enter into this Interlocal Agreement and the parties agree as follows:

**SECTION I
ENTITIES DEFINED**

- 1.1 This Agreement is applicable only to the above named governmental entities and does not apply to organizations or individuals associated with or volunteering for, but not legally a part of, each entity. Usage by organizations or individuals other than the stated entities must be approved by the City.

**SECTION II
CITY TOTAL WORK STATION AVAILABLE TO THE COUNTY**

- 2.1 Unless specifically stated otherwise, the Total Work Station will be made available to the County and will be covered under this Agreement.
- 2.2 The Total Work Station will be kept at the Boerne Police Department.

- 2.3 The Total Work Station may be utilized by the County at agreed upon times.
- 2.4 County usage of the Total Work Station must be coordinated with the Boerne Police Chief or designee.
- 2.5 City has precedential use of the Total Work Station.

SECTION III COST, MAINTENANCE, AND CARE OF THE TOTAL WORK STATION

- 3.1 County and City agree to split the cost of the Total Work Station, after the application of the 2015 Homeland Security Grant, evenly between the two parties.
- 3.2 Maintenance and care for the Total Work Station, shall be the responsibility of both City and County.

SECTION IV RESPONSIBILITY AND LIABILITY

IT IS UNDERSTOOD AND AGREED BETWEEN THE PARTIES THAT, IN EXECUTING THIS AGREEMENT AND IN PERFORMING THE TERMS CONTAINED HEREIN, THE PARTIES ARE ACTING INDEPENDENTLY AND NOT IN ANY FORM OF PARTNERSHIP OR JOINT VENTURE WITH ONE ANOTHER. THE CITY ASSUMES NO RESPONSIBILITY OR LIABILITY TO ANY THIRD PARTIES, INCLUDING THE COUNTY, IN CONNECTION WITH THIS AGREEMENT. COUNTY AGREES TO INDEMNIFY, DEFEND AND HOLD THE CITY HARMLESS FROM ANY LIABILITIES THAT MAY ARISE FROM THIS AGREEMENT. FURTHERMORE, THE COUNTY AGREES TO BE SOLELY RESPONSIBLE FOR ANY PROPERTY DAMAGE TO THE TOTAL WORK STATION WHICH MAY RESULT FROM THE COUNTY USAGE OF THE TOTAL WORK STATION.

SECTION V POINT OF CONTACT

Unless otherwise stated herein, the point of contact for the County for implementing and scheduling usage of the Total Work Station under the provisions of this Agreement shall be the County Sheriff. The point of contact for the City under the provisions of this Agreement shall be the Boerne Police Chief.

SECTION VIII TERM AND TERMINATION OF AGREEMENT

- 1) This initial term of this Agreement shall be from the date that it is executed by the authorized representatives of the Parties until one year from the date of such execution. This Agreement may be earlier terminated or extended by the Parties by a written agreement executed by the authorized representatives of both Parties.
- 2) If either Party fails to timely or substantially comply with any one or more of the requirements, obligations, duties, terms, conditions, or warranties of this Agreement, such failure shall be cured and corrected within fifteen (15) days after receipt of written notice by the offending Party. Should such non-compliance failed to be cured within the fifteen (15) day cure period, the non-offending party may terminate this Agreement effectively immediately upon written notice.

SECTION VIX ADDITIONAL PROVISIONS

- 1) This Agreement constitutes the sole and only agreement of the parties with respect to the matters that are the subject of this Agreement. No other agreement, statement or promise made by either Party or by a representative of either Party that is not contained in this Agreement shall be binding or valid or enforceable. No amendment, modification, or alteration of this Agreement shall be binding, valid or enforceable unless it is reduced to writing, approved by the governing body of both Parties and signed by authorized representatives of both Parties subsequent to the effective date of this Agreement.
- 2) This Agreement shall be performed in Kendall County, Texas and shall be construed under and in accordance with the laws of the State of Texas.

- 3) In case any one or more of the provisions contained in this Agreement shall for any reason be held as invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceable provision shall not affect any other provision thereof, and this Agreement shall be constructed as if such invalid, illegal or unenforceable provision had never been contained herein.
- 4) Notices required herein shall be delivered to the following representatives of the Parties at the locations indicated:

KENDALL COUNTY

Darrel L. Lux
County Judge, Kendall County
201 E. San Antonio
Boerne, Texas 78006

CITY OF BOERNE

Ronald C. Bowman
City Manager, City of Boerne
402 E. Blanco
Boerne, Texas 78006

This Agreement is hereby approved and executed in duplicate originals on the _____ day of _____ 2016 by the representatives of the City and the County as authorized by their governing bodies.

KENDALL COUNTY

CITY OF BOERNE

DARREL L. LUX
COUNTY JUDGE
COUNTY COURTHOUSE
201 E. SAN ANTONIO, SUITE 122
BOERNE, TEXAS 78006

RONALD C. BOWMAN
CITY MANAGER
CITY HALL
402 E. BLANCO
BOERNE, TX 78006

ATTEST: _____

DARLENE HERRIN
COUNTY CLERK

ATTEST: _____

LORI CARROLL
CITY SECRETARY



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 3/14/2016
OPEN SESSION**

SUBJECT	Award the CMAR Proposal for the Law Enforcement Center Project
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the committee's recommendation to award the Construction Manager at Risk proposal for the Law Enforcement Center Construction Project, and to begin negotiations with the selected company.
REASON FOR AGENDA ITEM	To award the CMAR Proposal.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	No



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 3/14/2016
OPEN SESSION

SUBJECT	Law Enforcement Center Project
DEPARTMENT & PERSON MAKING REQUEST	County Judge, Darrel L. Lux
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning acceptance of an Amendment to the Professional Services Agreement authorized June 16, 2015 with Brinkley Sargent Wiginton Architects regarding the Law Enforcement Center.
REASON FOR AGENDA ITEM	The original Professional Services Agreement dated June 16, 2015 indicated the Owner may use other providers at the Owner's option for certain portions of the work. Brinkley Sargent Wiginton Architects and their subconsultants have been directed to perform that work and expanded civil engineering services, not including landscape design and cost estimating. Authorization is requested to proceed with the additional services.
IS THERE DOCUMENTATION	Amendment to the Professional Services Agreement will be provided by the Architectural firm and reviewed by the County Attorney.
WHO WILL THIS AFFECT?	Law Enforcement Center
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 3/14/2016
OPEN SESSION**

SUBJECT	Law Enforcement Center Project
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343 ext 213
TIME NEEDED FOR PRESENTATION	10 minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of the Schematic Design submitted by Brinkley Sargent Wiginton Architects and approve proceeding with the design development package.
REASON FOR AGENDA ITEM	Consideration of documents from the architect in order to move forward with the project.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Law Enforcement Center
ADDITIONAL INFORMATION	None